



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **MEETING OF THE BOARD**

Monday June 27<sup>th</sup>, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362  
and use Access code: 807718#

**1.0 CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:07 pm

**2.0 ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Vice President Ken Agarwal, Director Lisa Vartabedian, Director Thomas Brandon @ (5:36),  
Director Shannon Maurer

Absent: None

**3.0 PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter,  
which falls within the jurisdiction of the Board.

None

**4.0 CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

4.1 Approval of June 27<sup>th</sup>, 2022 Agenda

4.2 Approval of May 23<sup>rd</sup>, 2022 Meeting Minutes

The May 23<sup>rd</sup>, 2022 Agenda, and the April 25<sup>th</sup>, 2022 Meeting Minutes were approved by the following vote:

Ayes: Director Maurer, Director Vartabedian, Director Brandon, Vice President Agarwal and President Boyle

Noes: None

Abstentions: None

Absent: None

**5.0 APPEALS:**

Appeal #1 – Carrying Charge

Appeal #1-Carrying Charge was denied by the following vote:

Ayes: Director Vartabedian, Vice President Agarwal, Director Maurer, Director Brandon and President Boyle

Noes: None

Abstentions: None

Absent: None



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#### **6.0 ACTION / DISCUSSION ITEMS:**

##### **6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:**

Management Report May 2022

The Managements Report for May 2022 was approved by the following vote:

**Ayes:** Vice President Agarwal, Director Vartabedian, Director Brandon, Director Maurer and President Boyle

**Noes:** None

**Abstentions:** None

**Absent:** None

##### **6.2 APPROVE/ DISAPPROVE**

Resolution No. 22-06-01 Subsequent Adoption

Resolution No. 22-06-01 was approved by the following vote:

**Ayes:** Director Vartabedian, Vice President Agarwal, Director Maurer, Director Brandon and President Boyle

**Noes:** None

**Abstentions:** None

**Absent:** None

##### **6.3 DISCUSSION**

Update on hiring new office manager

General Manager discussed with the Board where who was hired as the new office manager.

##### **6.4 APPROVE / DISAPPROVE**

Continuation of Temporary Pay for General Manager (for 30 days from new Office Manager Start) date for training purposes.



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Continuation of Temporary Pay for General Manager (for 30 days from new Office Manager Start) date for training purposes was approved by the following vote.

Ayes: Director Vartabedian, Vice President Agarwal, Director Maurer, Director Brandon and President Boyle

Noes: None

Abstentions: None

Absent: None

#### **7.0 NEW BUSINESS:**

##### **7.1 DISCUSSION**

Board Member Election

The three Board Members terms that expiring agreed to run for reelection

##### **7.2 APPROVE/ DISAPPROVE**

FY 2022/2023 Annual Budget

FY 2022/2023 Annual Budget was approved by the following vote:

Ayes: Vice President Agarwal, Director Brandon, Director Vartabedian, Director Maurer, and President Boyle

Noes: None

Abstentions: None

Absent: None

##### **7.2 APPROVE/ DISAPPROVE**

Watershed Assessment Plan / 2023 Sanitary Survey Involvement

Watershed Assessment Plan / 2023 Sanitary Survey Involvement was approved by the following vote:

Ayes: Vice President Agarwal, Director Vartabedian, Director Brandon, Director Maurer, and President Boyle

Noes: None

Abstentions: None

Absent: None



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*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

NONE

#### 8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

The Board went into closed session at 5:55 pm and left closed session at 6:06pm

#### APPROVE/ DISAPPROVE

Employee Evaluation Water Plant Manager

Employee Evaluation Shift Operator

Employee Evaluation General Manager

Employee Evaluations were all approved by the following vote:

Ayes: Director Brandon, Director Maurer, vice President Agarwal, Director Vartabedian, Director Maurer, and President Boyle

Noes: None

Abstentions: None

Absent: None

ADJOURNMENT:



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Vice President Agarwal made a motion to adjourn the public board meeting at 6:07 p.m. The motion carried by the following vote:

Ayes: Vice President Agarwal, Director Brandon, Director Maurer, Director Vartabedian and President Boyle

Noes: None

Abstentions: None

Absent: None

Respectfully Submitted by:

Ahimsah Wonderwheel – General Manager / Interim Secretary to the Board

