



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday October 23rd, 2023 at 5:00 p.m.;

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 CALL TO ORDER:

Board President Mark Boyle called the meeting to order at 5:08 pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Director Thomas Brandon, Director John Maurer, Director Joan DeVito

Absent: Director Lisa Vartabedian

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of October 23rd, 2023 Agenda

4.2 Approval of September 25th, 2023 Minutes

The October 23rd, 2023 Agenda, September 25th, 2023 Meeting Minutes were approved by the following vote:

Ayes: Director Brandon, Director Maurer, Director DeVito and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian

5.0 APPEALS:

NONE

6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report September 2023

The Managements Reports for September 2023 was approved by the following vote:

Ayes: Director Maurer, Director Brandon, Director DeVito, and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian



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6.2 DISCUSSION

Update- Intertie

Discussed the Intertie. Intertie will be postponed until further notice.

7.0 NEW BUSINESS:

7.1 APPROVE/DISAPPROVE

Paid Holidays Review/Revise

Board approved Callayomi Holiday Schedule plus Columbus Day

The new Paid Holidays were approved by the following vote:

Ayes: Director Brandon, Director Maurer, Director DeVito, and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian

7.2 NOMINATE/APPOINT

Board Vice President

Director Tom Brandon was appointed as Board Vice President

7.3 APPROVE/DISAPPROVE

Filter Media Change Out

Board Discussed Filter Media Change Out

7.4 DISCUSSION

SDRMA- President's Special Acknowledgement Award

Board discussed President's Special Acknowledgement Award



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7.5 Consideration of items not appearing on the posted agenda:

Pay S&K out of CIP

To pay S&K out of CIP was approved by the following vote:

Ayes:, Director Brandon, Director Maurer, Director DeVito, and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

Board entered Closed Session @ 6:25

8.1 APPROVE/DISAPPROVE

Cease and Desist

The Cease and Desist was approved by the following vote:

Ayes:, Director Brandon, Director Maurer, Director DeVito, and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian



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Closed Session ended @ 6:35

ADJOURNMENT:

Director Brandon made a motion to adjourn the public board meeting at 6:35 p.m. The motion carried by the following vote:

Ayes: Director Brandon, Director Maurer, Director DeVito, and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian

Respectfully Submitted by:

Marcia Riley – Office Manager / Secretary to the Board

