



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **MEETING OF THE BOARD**

Monday August 22<sup>nd</sup>, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362  
and use Access code: 807718#

**1.0 CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:07 pm

**2.0 ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Director Shannon Maurer, Director Thomas Brandon

Absent: Vice President Ken Agarwal, Director Lisa Vartabedian

**3.0 PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

**NONE**

**4.0 CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

4.1 Approval of August 22<sup>nd</sup>, 2022 Agenda

4.2 Approval of July 25<sup>th</sup>, 2022 Meeting Minutes

The August 22<sup>nd</sup>, 2022 Agenda, and the July 25<sup>th</sup>, 2022 Meeting Minutes were approved by the following vote:

**Ayes:** Director Maurer, Director Brandon, and President Boyle

**Noes:** None

**Abstentions:** None

**Absent:** Vice President Agarwal, Director Vartabedian

**5.0 APPEALS:**

5.1 Appeal 1: Backflow Late Fee

Appeal 1 was Disapproved by the following votes:

**Ayes:** Director Maurer, Director Brandon, and President Boyle

**Noes:** None

**Abstentions:** None

**Absent:** Vice President Agarwal, Director Vartabedian



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**6.0 ACTION / DISCUSSION ITEMS:**

**6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:**

Management Report July 2022

**The Managements Report for July 2022 was approved by the following vote:**

**Ayes:, Director Brandon, Director Maurer and President Boyle**

**Noes: None**

**Abstentions: None**

**Absent: Vice President Agarwal, Director Vartabedian**

**6.2 APPROVE/ DISAPPROVE**

Resolution No. 22-08-01 Subsequent Adoption

**Resolution No. 22-08-01 was approved by the following vote:**

**Ayes:, Director Brandon, Director Maurer and President Boyle**

**Noes: None**

**Abstentions: None**

**Absent: Vice President Agarwal, Director Vartabedian**

**7.0 NEW BUSINESS:**

**DISCUSSION**

**7.1 Discussion of the Notice of applicability from State Water Resources Control Board**

**7.2 APPROVE / DISAPPROVE**

Request for Payment Plan Due to Medical and Financial Hardship Form

**Request for Payment Plan Due to Medical and Financial Hardship Form was approved pending approval by City Counsel by the following vote:**

**Ayes:, Director Brandon, Director Maurer and President Boyle**

**Noes: None**

**Abstentions: None**

**Absent: Vice President Agarwal, Director Vartabedian**



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- 7.3 Consideration of items not appearing on the posted agenda:  
*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

#### 8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

#### ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 5:34 p.m. The motion carried by the following vote:

Ayes: Director Maurer, Director Brandon, and President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal, Director Vartabedian

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley", is written over a horizontal line.

Marcia Riley – Office Manager / Secretary to the Board

