



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday August 23rd, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 CALL TO ORDER:

Board President Mark Boyle called the meeting to order at 5:03pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Vice President Ken Agarwal, Director Shannon Maurer, Director Thomas Brandon

Absent: Director Lisa Vartabedian

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of August 23rd, 2021 Agenda

4.2 Approval of July 26th, 2021 Meeting Minutes

The August 23rd, 2021 Agenda, the July 26th, 2021 Minutes and were approved by the following vote:

Ayes: Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian, Brandon

5.0 APPEALS:

5.1 Appeal #1 – High Water Usage / Bill

The Appeal #1 High Water Usage / Bill was denied by the following vote:

Ayes: Agarwal, Maurer, and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian, Brandon



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6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

a) July 2021

The Managements Report for July 2021 was approved by the following vote:

Ayes: Brandon, Maurer, Agarwal, and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian

6.2 APPROVE / DISAPPROVE

Adopt updated Policy No. 2565 on Jury Duty

The Adopted Policy No. 2565 was approved by the following vote:

Ayes: Maurer, Brandon, Agarwal, and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian

6.3 APPROVE / DISAPPROVE

Adopt Policy No. 3016 on Mask Policy

The Adopted Policy No. 3016 was approved by the following vote:

Ayes: Brandon, Maurer, Agarwal, and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian

6.5 DISCUSSION

Update on Emergency Intake Project

The General Manager updated the Board on the progress of the Emergency Intake; the Project is 97% complete, just waiting on the stainless steel lever that was delayed and should be here by next week. President Boyle asked to contact our alarm company to see if there is any way to have a siren put on the Emergency Intake.



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7.0 NEW BUSINESS:

- 7.1 Approve / Disapprove – Estimate for retaining wall concrete repair

The estimate for the retaining wall concrete repair was approved by the following vote:

Ayes: Brandon, Maurer, Agarwal, and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian

- 7.2 Approve / Disapprove – Purchase of Turbidimeter from Swan Analytical to come out of CIP Reserves

The Purchase of Turbidimeter from Swan Analytical to come out of CIP Reserves was approved by the following vote:

Ayes: Agarwal, Brandon, Maurer and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian

- 7.3 Approve / Disapprove – Purchase of portable Turbidimeter from Hach to come out of CIP Reserves

The Purchase of portable Turbidimeter from Hach to come out of CIP Reserves was approved by the following vote:

Ayes: Brandon, Agarwal, Maurer and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian

- 7.4 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

None



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ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 5:34 p.m. The motion carried by the following vote:

Ayes: Brandon, Agarwal, and Boyle

Noes: None

Abstentions: None

Absent: Vartabedian

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to be "Lori Gonzalez", is written over a horizontal line.

Lori Gonzalez - Office Manager / Secretary to the Board

