



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Wednesday, June 23rd, 2025 at 5:00 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 CALL TO ORDER:

President Mark Boyle called the meeting to order at 5:02 pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Director Lisa Vartabedian and Director John Maurer, and Director Joan DeVito

Absent: Vice President Thomas Brandon

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of June 23rd, 2025 Agenda

4.2 Approval of May 28th, 2025 Minutes

The June 23rd, 2025 Agenda, and May 28th, 2025 Meeting Minutes were APPROVED by the following vote:

Ayes: Director Vartabedian, Director Maurer, Director DeVito and President Boyle

Noes:

Abstentions:

Absent: Vice President Brandon

5.0 APPEALS:

NONE



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6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Managements Report May 2025

The management's report was approved by the following vote:

Ayes: Director DeVito, Director Vartabedian, Director Maurer, and President Boyle

Noes:

Abstentions:

Absent: Vice President Brandon

6.1 DISCUSSION

Land Survey to reestablish property line marker

Informed Board of property marker posting was finished.

7.0 NEW BUSINESS:

7.1 APPROVE / DISAPPROVE

Ziptility – GIS Mapping

Ziptility – GIS Mapping was approved by the following vote:

Ayes: Director Vartabedian, Director DeVito, Director Maurer, and President Boyle

Noes:

Abstentions:

Absent: Vice President Brandon



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7.2 APPROVE / DISAPPROVE

FY 25/26 Budget

FY 25/26 Budget was approved by the following vote:

Ayes: Director Maurer, Director DeVito, Director Vartabedian, and President Boyle

Noes:

Abstentions:

Absent: Vice President Brandon

7.3 Consideration of items not appearing on the posted agenda

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

APPROVE / DISAPPROVE

Weeks Drilling to replace high service pump and motor to be paid out of CIP reserve

Weeks Drilling to replace high service pump and motor to be paid out of CIP reserve was approved by the following vote:

Ayes: Director Vartabedian, Director Maurer, Director DeVito, and President Boyle

Noes:

Abstentions:

Absent: Vice President Brandon

8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

8.1 DISCUSSION

Employee Annual Review

- A. General Manager
- B. Water Operations Manager
- C. Office Manager
- D. Shift Operator



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Closed Session was entered at 6:04pm and closed at 6:25pm

ADJOURNMENT:

Director Vartabedian made a motion to adjourn the public board meeting at 6:28 p.m. The motion carried by the following vote:

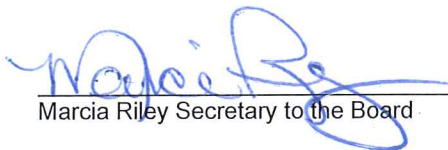
Ayes: Director Vartabedian, Director Maurer, Director DeVito, and President Boyle

Noes:

Abstentions:

Absent: Vice President Brandon

Respectfully Submitted by:



Marcia Riley Secretary to the Board

