



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

Regular MEETING OF THE BOARD

Monday April 27th, 2020 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 CALL TO ORDER:

Board President Mark Boyle called the meeting to order at 5:07pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Director Thomas Brandon, Director Lisa Vartabedian and Director Shannon Maurer

Excused: Vice President Ken Agarwal

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of April 27th, 2020 Agenda

4.2 Approval of March 30th, 2020 Minutes

The April 27th, 2020 Agenda & the March 23rd, 2020 Minutes were all approved by the following vote:

Ayes: Brandon, Vartabedian, Boyle, Maurer

Noes: None

Abstentions: None

Absent: Agarwal

5.0 APPEALS:

5.1 APPROVE / DISAPPROVE Appeal #1

Appeal #1 – Board denied appeal #1 by the following vote

Ayes: Brandon, Vartabedian, Boyle, Maurer

Noes: None

Abstentions: None

Absent: Agarwal

6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

a) March 2020

The Managements Report for February 2020 was approved by the following vote:

Ayes: Vartabedian, Brandon, Boyle, Maurer

Noes: None

Abstentions: None

Absent: Agarwal

6.2 APPROVE / DISAPPROVE – Estimate of generator work to be done:



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Estimate of generator work to be done was approved by the following vote

Ayes: Brandon, Vartabedian, Boyle, Maurer

Noes: None

Abstentions: None

Absent: Agarwal

6.3 NEW BUSINESS:

6.4 APPROVE / DISAPPROVE Use of credit as payments by customers:

The Board approved the use of credit card payments by customers by the following vote

Ayes: Vartabedian, Brandon, Boyle, Maurer

Noes: None

Abstentions: None

Absent: Agarwal

6.5 APPROVE / DISAPPROVE Purchase of 1000 gal. Propane tank with CIP funding:

Carry over to next month board meeting. The board would like management to look in to other quotes.

6.6 DISCUSSION Emergency Intertie:

Carry over to next month board meeting. The board would like management to look in to grants.

6.7 APPROVE / DISAPPROVE Working Group for Budget subcommittee:

The Board appointed Board president Boyle and Director Brandon to the Budget subcommittee by the following vote:

Ayes: Maurer, Vartabedian, Boyle, Brandon

Noes: None

Abstentions: None

Absent: Agarwal

6.8 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

NONE



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7.0 CLOSED SESSION:

Public Employee Discipline / Dismissal / Release

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

- a. Public employee Dismissal

Closed Session Begins: at 5:49 p.m.

Closed Session Ends: at 5:57 p.m.

Report Out:

Pursuant to positive performance evaluations, the General Manager, Office Manager, Plant Manager and Shift Operator are all approved for a pay increase per their contracts.

8.0 ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 5:58 p.m. The motion carried by the following vote:

Ayes: Brandon, Vartabedian, Boyle, Maurer

Noes: None

Abstentions: None

Absent: Agarwal

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Ahimsah O. Wonderwheel".

Ahimsah O. Wonderwheel General Manager and Interim Office Manager / Secretary to the Board

