



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Wednesday, July 28th, 2025 at 5:00 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 CALL TO ORDER:

President Mark Boyle called the meeting to order at 5:13 pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Vice President Thomas Brandon and Director John Maurer

Absent: Director Lisa Vartabedian and Director Joan DeVito

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of July 28th, 2025 Agenda

4.2 Approval of June 23rd, 2025 Minutes

The July 28th, 2025 Agenda, and June 23rd, 2025 Meeting Minutes were APPROVED by the following vote:

Ayes: Vice President Brandon, Director Maurer and President Boyle

Noes:

Abstentions:

Absent: Director Vartabedian, Director DeVito



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Wednesday, July 28th, 2025 at 5:00 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

5.0 APPEALS:

5.1 Appeal #1 – Requesting waiver of Returned Check Fee

The Appeal for Requesting waiver of Returned Check Fee was APPROVED (Fraud on bank account causing the account to close) by the following votes:

Ayes: Vice President Brandon, Director Maurer and President Boyle

Noes:

Abstentions:

Absent: Director DeVito, Director Vartabedian

5.2 Appeal #2 – Leak Forgiveness

The Appeal for Requesting Leak Forgiveness was DENIED by the following votes:

Ayes: Vice President Brandon, Director Maurer and President Boyle

Noes:

Abstentions:

Absent: Director DeVito, Director Vartabedian

5.3 Appeal #3 – Leak Forgiveness

The Appeal for Requesting Leak Forgiveness was DENIED by the following votes:

Ayes: Director Maurer, Vice President Brandon and President Boyle

Noes:

Abstentions:

Absent: Director DeVito, Director Vartabedian

5. Appeal #4 – Requesting waiver of Capacity Expansion Fee

The Appeal for Requesting waiver of Capacity Expansion Fee was DENIED by the following votes:

Ayes: Vice President Brandon, Director Maurer and President Boyle

Noes:

Abstentions:

Absent: Director DeVito, Director Vartabedian



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Wednesday, July 28th, 2025 at 5:00 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

5. Appeal #5 – Requesting Forgiveness of Delinquent Balance and/or Placing a Hold on the Account

The Appeal for Requesting Forgiveness of Delinquent Balance and/or Placing a Hold on the Account was APPROVED to Place Hold on Account under the low-income policy by the following votes:

Ayes: Vice President Brandon, Director Maurer and President Boyle

Noes:

Abstentions:

Absent: Director DeVito, Director Vartabedian

6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Managements Report June 2025

The management's report was approved by the following vote:

Ayes: Vice President Brandon, Director Maurer, and President Boyle

Noes:

Abstentions:

Absent: Director Vartabedian, Director DeVito

7.0 NEW BUSINESS:

None

7.1 Consideration of items not appearing on the posted agenda

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

None



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Wednesday, July 28th, 2025 at 5:00 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

8.1 Update – 2525 Westlake Dr. Tank Site Legal Dispute

Updated Board of ongoing legal dispute.

8.2 Informed Board of GM actions.

Closed Session was entered at 5:42 pm and closed at 6:25 pm

ADJOURNMENT:

Director Vartabedian made a motion to adjourn the public board meeting at 6:25 p.m. The motion carried by the following vote:

Ayes: Vice President Brandon, Director Maurer, and President Boyle

Noes:

Abstentions:

Absent: Director Vartabedian, Director DeVito

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley", is written over a horizontal line.

Marcia Riley

Secretary to the Board

