



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday January 24th, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 **CALL TO ORDER:**

Board Director Shannon Maurer called the meeting to order at 5:04pm

2.0 **ROLL CALL OF BOARD MEMBERS:**

Present: Vice President Ken Agarwal, Director Lisa Vartabedian, Director Thomas Brandon, Director Shannon Maurer

Absent: President Mark Boyle

3.0 **PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 **CONSENT AGENDA:**

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

- 4.1 Approval of January 24th, 2022 Agenda
- 4.2 Approval of November 22nd, 2021 Meeting Minutes
- 4.3 Approval of December 21st, 2021 Special Meeting Minutes

The, January 24th, 2022 Agenda, the November 22nd, 2021 Meeting Minutes and the December 21st, 2021 Special Meeting Minutes were approved by the following vote:

Ayes: Director Brandon, Director Vartabedian, Vice President Agarwal, and Director Maurer

Noes: None

Abstentions: None

Absent: President Boyle

5.0 **APPEALS:**

None

6.0 **ACTION / DISCUSSION ITEMS:**

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

- a) November 2021
- b) December 2021



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday January 24th, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

The Managements Report for November 2021 and December 2021 was approved by the following vote:

Ayes: Vice President Agarwal, Director Brandon, Director Vartabedian, Director Maurer

Noes: None

Abstentions: None

Absent: President Boyle

6.2 APPROVE/ DISAPPROVE

Resolution No. 22-01-01

Resolution No. 22-01-01 was approved by the following vote:

Ayes: Director Brandon, Director Vartabedian, Vice President Agarwal, and Director Maurer

Noes: None

Abstentions: President Boyle

6.3 APPROVE / DISAPPROVE

6.3A Aqua Sierra Invoice #32023 in the amount of \$4,704.29 to come out of Emergency Fund

6.3B Aqua Sierra Invoice #32027 in the amount of \$3,472.80 to come out of Emergency Fund

6.3C Aqua Sierra Invoice #31941 in the amount of \$6,486.53 to come out of Emergency Fund

Director Brandon made a motion to approve 6.3A, 6.3B, and 6.3C to be paid out of the Emergency Fund.

The motion carried by the following vote:

Ayes: Director Brandon, Director Vartabedian, Vice President Agarwal, and Director Maurer

Noes: None

Abstentions: None

Absent: President Boyle



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday January 24th, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

7.0 NEW BUSINESS:

7.1 Update Board on Cyber Security Audit

Carry over to February 28th, 2022 Board Meeting, awaiting estimates

7.2 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

ADJOURNMENT:

Director Brandon made a motion to adjourn the public board meeting at 5:29 p.m. The motion carried by the following vote:

Ayes: Director Brandon, Director Vartabedian, Vice President Agarwal, and Director Maurer

Noes: None

Abstentions: None

Absent: President Boyle

Respectfully Submitted by:

Lori Gonzalez – Office Manager / Secretary to the Board

