



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday August 28, 2023 at 5:00 p.m.;

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 **CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:04pm

2.0 **ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Director Thomas Brandon, Director Lisa Vartabedian, Director John Maurer

Absent: Vice President Ken Agarwal

3.0 **PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 **CONSENT AGENDA:**

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of August 28th, 2023 Agenda

4.2 Approval of July 24th, 2023 Minutes

The August 28th, 2023 Agenda, July 24th, 2023 Meeting Minutes were approved by the following vote:

Ayes: Director Brandon, Director Vartabedian, Director Maurer and President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal

5.0 **APPEALS:**

NONE

6.0 **ACTION / DISCUSSION ITEMS:**

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report July 2023

The Managements Reports for July 2023 was approved by the following vote:

Ayes: Director Brandon, Director Vartabedian, and President Boyle

Noes: None

Abstentions: Director Maurer

Absent: Vice President Agarwal



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday August 28, 2023 at 5:00 p.m.;

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

7.0 NEW BUSINESS:

7.1 APPROVE/DISAPPROVE

Resolution NO. 23-08-01 Transfer Delinquent Account Balances to the County of Lake for inclusion with the County's secured tax collections

RESOLUTION NO. 23-08-01 TRANSFER DELINQUENT ACCOUNT BALANCE TO THE COUNTY OF LAKE FOR INCLUSION WITH THE COUNTY'S SECURED TAX COLLECTIONS was approved by the following vote:

Ayes: Director Brandon, Director Vartabedian, and President Boyle

Noes: None

Abstentions: Director Maurer

Absent: Vice President Agarwal

7.2 APPROVE/DISAPPROVE

Pay Jacobi Services from CIP account

PAY JACOBI SERVICES FROM CIP ACCOUNT was approved by the following vote:

Ayes: Director Brandon, Director Vartabedian, and President Boyle

Noes: None

Abstentions: Director Maurer

Absent: Vice President Agarwal

7.3 REVIEW

SDRMA Workers Comp Reconciliation

Board reviewed the SDRMA Worker Comp Reconciliation

7.5 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday August 28, 2023 at 5:00 p.m.;

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

ADJOURNMENT:

Director Vartabedian made a motion to adjourn the public board meeting at 5:52 p.m. The motion carried by the following vote:

Ayes: Director Vatabedian, Director Brandon, and President Boyle

Noes: None

Abstentions: Director Maurer

Absent: Vice President Agarwal

Respectfully Submitted by:

Marcia Riley – Office Manager / Secretary to the Board

