



## BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **MEETING OF THE BOARD**

Tuesday, October 21<sup>st</sup>, 2025 at 5:30 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

**1.0 CALL TO ORDER:**

President Mark Boyle called the meeting to order at 5:33 pm

**2.0 ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Vice President Thomas Brandon, Director Lisa Vartabedian and Director Joan DeVito

Absent: Director John Maurer

**3.0 PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

**4.0 CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

4.1 Approval of October 21<sup>st</sup>, 2025 Agenda

4.2 Approval of September 22<sup>nd</sup>, 2025 Minutes

The, October 21<sup>st</sup>, 2025 Agenda, and September 22<sup>nd</sup>, 2025 Meeting Minutes were APPROVED by the following vote:

Ayes: Vice President Brandon, Director Vartabedian, Director DeVito and President Boyle

Noes:

Abstentions:

Absent: Director Maurer



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#### 5.0 APPEALS:

NONE

#### 6.0 ACTION / DISCUSSION ITEMS:

##### 6.1 APPROVE / DISAPPROVE:

Security System Proposals

The board requested more information from the companies, will revisit at the next board meeting

##### 6.2 APPROVE / DISAPPROVE:

Appoint subcommittee for salary schedule update.

Direct Lisa Vartabedian and President Mark Boyle were appointed to the subcommittee.

#### 7.0 NEW BUSINESS:

##### 7.1 Consideration of items not appearing on the posted agenda

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

November 2025 Board Meeting to be moved to December

The November 2025 Board Meeting to be moved to December 2025 was approved by the following vote:

**Ayes:** Vice President Brandon, Director DeVito, Director Vartabedian, and President Boyle

**Noes:**

**Abstentions:**

**Absent:** Director Maurer



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**8.0 CLOSED SESSION**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

Closed Session was entered at 5:55pm and ended at 6:54pm

**ADJOURNMENT:**

Director Brandon made a motion to adjourn the public board meeting at 6:25 p.m. The motion carried by the following vote:

**Ayes:** Director Brandon, Director Vartabedian, Director DeVito, and President Boyle

**Noes:**

**Abstentions:**

**Absent:** Director Maurer

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley".

\_\_\_\_\_  
Marcia Riley Office Manager / Secretary to the Board

