



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday April 26th, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 CALL TO ORDER:

Board President Mark Boyle called the meeting to order at 5:03pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Director Lisa Vartabedian, Director Shannon Maurer, Vice President Ken Agarwal

Absent: Director Thomas Brandon,

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board. **None**

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of April 26th, 2021 Agenda

4.2 Approval of March 22nd, 2021 Minutes

The April 26th, 2021 Agenda and the March 22nd, 2021 Minutes was approved by the following vote:

Ayes: Agarwal, Vartabedian, Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Brandon

5.0 APPEALS:

5.1 APPROVE / DISAPPROVE

Appeal #1 – Appeal of High Usage

The Board denied the appeal of High Usage by the following vote:

Ayes: Vartabedian, Agarwal, Maurer, and Boyle

Noes: None

Abstentions: None

Absent: Brandon



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6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

- a) March 2021

The Managements Report for March 2021 was approved by the following vote:

Ayes: Vartabedian, Agarwal, Maurer, and Boyle

Noes: None

Abstentions: None

Absent: Brandon

6.2 APPROVE / DISAPPROVE SUB-COMMITTEE FOR 2021 – 2022 BUDGET:

The Board appointed Mark Boyle and Shannon Maurer for the sub-committee and was approved by the following vote:

Ayes: Agarwal, Vartabedian, Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Brandon

6.3 Discussion

- a) Auditor Update – **Updated Board on Auditor progress and would like to know a date of completion**

6.4 Discussion

- a) Update for build out of Emergency water intake – **Engineers talked to builder of floating dock and pump**

7.0 NEW BUSINESS:

- 7.1 Adoption of Resolution #21-04-01 Authorizing Board signatures for funding

The Resolution #21-04-01 Authorizing Board signature's for funding was approved by the following vote:

Ayes: Agarwal, Vartabedian, Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Brandon



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- 7.2 Adoption of Resolution to amend Resolution #21-04-02 Check signing requirements for the payment of District Expenses

The Resolution to amend Resolution #21-04-02 Check signing requirements for the payment of District Expenses was approved by the following vote:

Ayes: Vartabedian, Agarwal, Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Brandon

- 7.3 Adoption of final Resolution #21-04-03 authorizing a contract with CalPERS

The Resolution #21-04-03 Authorizing a contract with CalPERS was approved by the following vote:

Ayes: Agarwal, Vartabedian, Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Brandon

- 7.4 Final Contract between CalPERS and Buckingham Park Water District Board of Directors

The Resolution #21-04-04 Authorizing Board signature's for funding was approved by the following vote:

Ayes: Vartabedian, Agarwal, Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Brandon

- 7.5 Engineering Agreement with Pace Engineering for Lake Intake Floating Pump

The Resolution #21-04-05 Authorizing Board signature's for funding was approved by the following vote:

Ayes: Agarwal, Vartabedian, Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Brandon

- 7.6 The Board discussed the SWRCB Health and Safety Code Section 116400 Sampling for Total Microcystins

- 7.7 The Board Reviewed Statement of Water Diversion and Use for 2020



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7.8 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted. None

8.0 ADJOURNMENT:

Director Vartabedian made a motion to adjourn the public board meeting at 6:42 p.m. The motion carried by the following vote:


Ayes: Vartabedian, Agarwal, Maurer, Agarwal and Boyle

Noes: None

Abstentions: None

Absent: Brandon

Respectfully Submitted by:



Lori Gonzalez - Office Manager / Secretary to the Board

