



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **MEETING OF THE BOARD**

Monday January 25<sup>th</sup>, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362  
and use Access code: 807718#

#### **1.0 CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:04pm

#### **2.0 ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Director Thomas Brandon and Director Shannon Maurer

Excused: Vice President Ken Agarwal and Director Lisa Vartabedian

#### **3.0 APPOINTMENT OF SPECIAL DISTRICT DIRECTOR IN LIEU OF ELECTION:**

##### **3.1 Perform Oath of Office:**

The Secretary to the Board of Directors performed the Oath of Office for Shannon Maurer and Thomas Brandon appointed Special District Director.

#### **4.0 PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

#### **5.0 CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

5.1 Approval of corrected October budget numbers

5.2 Approval of January 25<sup>th</sup>, 2021 Agenda

5.3 Approval of November 23<sup>rd</sup>, 2020 Minutes

The October corrected budget numbers was approved by the following vote:

Ayes: Brandon, Maurer, Boyle

Noes: None

Abstentions: None

Absent: Vartabedian, Agarwal

The January 25<sup>th</sup>, 2021 Agenda and the November 23<sup>rd</sup>, 2020 Minutes was approved by the following vote:

Ayes: Brandon, Maurer, Boyle

Noes: None

Abstentions: None

Absent: Vartabedian, Agarwal



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **MEETING OF THE BOARD**

Monday January 25<sup>th</sup>, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362  
and use Access code: 807718#

#### **6.0 APPEALS:**

- 6.1 APPROVE / DISAPPROVE  
Appeal #1 – Appeal of late fees

The Board denied the appeal of late fees by the following vote:

**Ayes:** Maurer, Brandon, Boyle

**Noes:** None

**Abstentions:** None

**Absent:** Vartabedian, Agarwal

#### **7.0 ACTION / DISCUSSION ITEMS:**

- 7.1 a) APPROVE / DISAPPROVE MANAGEMENT'S REPORT:  
November 2020

- b) APPROVE / DISAPPROVE MANAGEMENT'S REPORT:  
December 2020

The Managements Report for November 2020 and December 2020 was approved by the following vote:

**Ayes:** Maurer, Brandon, Boyle

**Noes:** None

**Abstentions:** None

**Absent:** Vartabedian, Agarwal

- 7.2 a) Discussion  
Update Board on the rehab/paint on old water tank on Westlake Drive - Carry Over to February 22, 2021 Board Meeting



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **MEETING OF THE BOARD**

Monday January 25<sup>th</sup>, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362  
and use Access code: 807718#

- 7.3 a) Discussion  
Review Carrying Charges - **Tabled**

#### **8.0 NEW BUSINESS:**

- 8.1 Approve / Disapprove

- a) Proposal for new HVAC system using emergency fund

The Board approved to accept the proposal from Abbott's Heating & Air-conditioning by the following vote:

**Ayes: Brandon, Maurer, Boyle**

**Noes: None**

**Abstentions: None**

**Absent: Vartabedian, Agarwal**

- 8.2 Approve / Disapprove

- a) Purchase of new Aerator Pump Motor for Clearwell using CIP fund – **Carry over for February 22, 2021 Meeting**

- 8.3 Consideration of items not appearing on the posted agenda:

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted. **None***



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **MEETING OF THE BOARD**

Monday January 25<sup>th</sup>, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362  
and use Access code: 807718#

#### 9.0 ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 5:59 p.m. The motion carried by the following vote:


**Ayes: Maurer, Brandon, Boyle**

**Noes: None**

**Abstentions: None**

**Absent: Vartabedian, Agarwal**

Respectfully Submitted by:

  
\_\_\_\_\_  
Lori Gonzalez - Office Manager / Secretary to the Board

