



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday September 26th, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 **CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:01 pm

2.0 **ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Vice President Ken Agarwal, Director Shannon Maurer, Director Lisa Vartabedian

Absent: Director Thomas Brandon

3.0 **PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

NONE

4.0 **CONSENT AGENDA:**

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of September 26th, 2022 Agenda

4.2 Approval of August 22nd, 2022 Meeting Minutes

The September 26th, 2022 Agenda, and the August 22nd, 2022 Meeting Minutes were approved by the following vote:

Ayes: Director Vartabedian, Vice President Agarwal, Director Maurer, and President Boyle,

Noes: None

Abstentions: None

Absent: Director Brandon

5.0 **APPEALS:**

5.1 Appeal 1: Appeal of Water Bill

Installment Plan: Request for Installment Plan

Appeal 1: Sending to County Council for review.

Request for Installment Plan: Write up new installment plan. Carry over to October Board Meeting.

Ayes:

Noes:

Abstentions:

Absent: Director Brandon



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6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report August 2022

The Managements Report for August 2022 was approved by the following vote:

Ayes Director Vartabedian, Director Maurer and President Boyle

Noes: None

Abstentions: None

Absent: Director Brandon and Vice President Agarwal

6.2 APPROVE/ DISAPPROVE

Resolution No. 22-09-01 Subsequent Adoption

Resolution No. 22-09-01 was approved by the following vote:

Ayes: Vice President Agarwal, Director Vartabedian, Director Maurer and President Boyle

Noes: None

Abstentions: None

Absent: Director Brandon

6.3 DISCUSSION

Intertie Update

Discussed Updated pricing on contraction of Intertie.

6.4 DISCUSSION

Memorandum of Agreement Regarding Contracting for Sanitary and Source Water assessment Survey of the Clearlake Watershed Area Update

Discussed moving forward with Sanitary Survey



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7.0 NEW BUSINESS:

7.1 DISCUSSION

Audit- 2021/2022 Fiscal Year

Discussed Audit

7.2 APPROVE / DISAPPROVE

Policy #2500 Paid Time Off (PTO) Update

Update of Policy #2500 Paid Time Off was approved by the following votes:

Ayes: Vice President Agarwal, Director Maurer, Director Vartabedian and President Boyle

Noes: None

Abstentions: None

Absent: Director Brandon

7.3 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.



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ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 6:00 p.m. The motion carried by the following vote:

Ayes: Director Maurer, Vice President Agarwal, Director Vartabedian and President Boyle

Noes: None

Abstentions: None

Absent: Director Brandon

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley", is written over a horizontal line.

Marcia Riley – Office Manager / Secretary to the Board

