



## BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **MEETING OF THE BOARD**

Wednesday, May 28<sup>th</sup>, 2025 at 5:00 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 **CALL TO ORDER:**

President Mark Boyle called the meeting to order at 5:14 pm

2.0 **ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Vice President Thomas Brandon Director Lisa Vartabedian and Director John Maurer

Absent: Director Joan DeVito.

3.0 **PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 **CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

4.1 Approval of May 28<sup>th</sup>, 2025 Agenda

4.2 Approval of March 31<sup>st</sup>, 2025 Minutes

The May 28<sup>th</sup>, 2025 Agenda, and March 31<sup>st</sup>, 2025 Meeting Minutes were APPROVED by the following vote:

**Ayes:** Vice President Brandon, Director Maurer, Director Vartabedian, and President Boyle

**Noes:**

**Abstentions:**

**Absent:** Director DeVito

5.0 **APPEALS:**

NONE



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#### **6.0 ACTION / DISCUSSION ITEMS:**

##### **6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:**

Managements Report March 2025

Managements Report April 2025

The management's report was approved by the following vote:

**Ayes:** Director Vartabedian, Vice President Brandon, Director Maurer, and President Boyle

**Noes:**

**Abstentions:**

**Absent:** Director DeVito

#### **7.0 NEW BUSINESS:**

##### **7.1 DISCUSSION**

Land Survey to reestablish property line marker

**Discussed timeline of property marker posting.**

##### **7.2 REVIEW**

Draft FY 23/24 Audit

Audit was submitted and approved by board vote The FY 23/24 Audit was approved by the following vote:

**Ayes:** Director Maurer, Vice President Brandon, Director Vartabedian, and President Boyle

**Noes:**

**Abstentions:**

**Absent:** Director DeVito



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#### 7.3 Consideration of items not appearing on the posted agenda

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

NONE

#### 8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

#### 8.1 DISCUSSION

2525 Westlake Dr. Tank Site Property

Closed Session was entered at 5:54 and closed at 6:29

#### ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 6:30 p.m. The motion carried by the following vote:

Ayes: Vice President Brandon, Director Vartabedian, Director Maurer, and President Boyle

Noes:

Abstentions:

Absent: Director DeVito

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley", is written over a horizontal line.

Marcia Riley

Secretary to the Board

