



BUCKINGHAM PARK WATER DISTRICT
2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday November 22nd, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 CALL TO ORDER:

Board President Mark Boyle called the meeting to order at 5:05pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Director Lisa Vartabedian, Director Thomas Brandon, Director Shannon Maurer

Absent: Vice President Ken Agarwal

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of November 22nd, 2021 Agenda

4.2 Approval of October 25th, 2021 Meeting Minutes

The, November 22nd, 2021 Agenda, the October 25th, 2021 Meeting Minutes were approved by the following vote:

Ayes: Director Maurer, Director Vartabedian, Director Brandon and President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal

5.0 APPEALS:

None

6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

a) October 2021

The Managements Report for October 2021 was approved by the following vote:

Ayes: Director Vartabedian , Director Brandon, Director Maurer, President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal



BUCKINGHAM PARK WATER DISTRICT
2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday November 22nd, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

6.2 DISCUSSION

Update on Emergency Intake Project

The General Manager updated the Board on the progress of Emergency Intake Project.

6.3 APPROVE / DISAPPROVE

6.3A Pitney Bowes Estimate for Relay1000 Inserting System in the amount of \$4,157.16

6.3B Quadiant Estimate for DS40I Inserting System in the amount of \$5,025.00

6.3C Whitaker Bros Estimate for Formax FD 6104 Inserting System in the amount of \$5,479.00

Director Vartabedian made a motion for the General Manager to research which machine has the best reviews, then make a decision on one of machine. The purchase should not exceed \$6000.00 and should come out of the CIP Reserve account. The motion carried by the following vote:

Ayes: Director Vartabedian, Director Brandon, Director Maurer, President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal

6.4 APPROVE / DISAPPROVE

December Board Meeting

Director Brandon made a motion to approve not holding a December Board Meeting, except a short Special Meeting to Approve Resolution No. 21.11.01 – AB361 Subsequent Adoption. The motion carried by the following vote:

Ayes: Director Brandon, Director Maurer, Director Vartabedian, President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal

6.5 DISCUSSION

The Board discussed the AMI Meters and would like to see a comparison of the meters by manpower.



BUCKINGHAM PARK WATER DISTRICT
2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday November 22nd, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

6.6 APPROVE/ DISAPPROVE

Resolution No. 21-10-01

Resolution No. 21-10-01 was approved by the following vote:

Ayes: Director Vartabedian, Director Brandon, Director Maurer, President Boyle

Noes: None

Abstentions: Vice President Agarwal

7.0 NEW BUSINESS:

7.1 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 5:51 p.m. The motion carried by the following vote:

Ayes: Director Maurer, Director Vartabedian, Director Brandon, President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Lori Gonzalez", is written over a horizontal line.

Lori Gonzalez – Office Manager / Secretary to the Board

