



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday February 26th, 2024 at 5:00 p.m.;

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 CALL TO ORDER:

President Mark Boyle called the meeting to order at 5:06pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Vice President Thomas Brandon, Director Joan DeVito

Absent: Director Lisa Vartabedian, Director John Maurer

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of February 26th, 2024 Agenda

4.2 Approval of January 22nd, 2024 Minutes

The February 26th, 2024 Agenda, January 22nd, 2024 Meeting Minutes and were approved by the following vote:

Ayes: Vice President Brandon, Director DeVito and President Boyle

Noes: None

Abstentions: None

Absent: Director Maurer, Director Vartabedian

5.0 APPEALS:

5.1 Appeal 1: Instalment Plan Lower Down Payment

Appeal 1: Request for Instalment Plan Lower Down Payment was approved by the following vote:

Ayes: Vice President Brandon, Director DeVito and President Boyle

Noes:

Abstentions:

Absent: Director Maurer, Director Vartabedian



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6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report January 2024

The Managements Reports for January 2024was approved by the following vote:

Ayes: Vice President Brandon, Director DeVito and President Boyle

Noes: None

Abstentions: None

Absent: Director Maurer, Director Vartabedian

6.2 DISCUSSION

Media Filter Change Out

Discussed the Media Filter Change Out, Completed.

6.3 DISCUSSION

SCADA Project

Discussed On Going SCADA upgrade Project Timeline

6.3 DISCUSSION

New Utilities Billing Software

Discussed New Utilities Billing Software being looked at.

7.0 NEW BUSINESS:

7.1 APPROVE / DISAPPROVE APPOINT BUDGET SUBCOMMITTEE of TWO BOARD MEMBERS and GENERAL MANAGER:

The Managements BUDGET SUBCOMMITTEE of TWO BOARD MEMBERS and GENERAL MANAGER Consit of President Boyle, Vice President Brandon, General Manager Wonderwheel and Office Manager Riley: was approved by the following vote:



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Ayes: Vice President Brandon, Director DeVito and President Boyle
Noes: None
Abstentions: None
Absent: Director Maurer, Director Vartabedian

7.1 Consideration of items not appearing on the posted agenda:

None

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

ADJOURNMENT:

Vice President Brandon made a motion to adjourn the public board meeting at 6:04p.m. The motion carried by the following vote:

Ayes: Vice President Brandon, Director DeVito and President Boyle
Noes: None
Abstentions: None
Absent: Director Maurer, Director Vartabedian

Respectfully Submitted by:

Ahimsah Wonderwheel—General Manager / Interim Secretary to the Board

