



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday July 26th, 2021 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 **CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:01pm

2.0 **ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Vice President Ken Agarwal, Director Lisa Vartabedian, Director Shannon Maurer, Director Thomas Brandon

Absent: None

3.0 **PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

The Board reviewed the email from Customer

4.0 **CONSENT AGENDA:**

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of July 26th, 2021 Agenda

4.2 Approval of June 28th, 2021 Meeting Minutes

4.3 Approval of April 26th, 2021 Corrected Minutes

The July 26th, 2021 Agenda, the June 28th, 2021 Minutes and April 26th, 2021 Corrected Minutes were approved by the following vote:

Ayes: Vartabedian, Brandon, Agarwal, Maurer, and Boyle

Noes: None

Abstentions: None

Absent: None

5.0 **APPEALS:**

5.1 Appeal #1 – High Water Usage / Bill

The Appeal #1 High Water Usage / Bill was denied by the following vote:

Ayes: Vartabedian, Brandon, Agarwal, Maurer, and Boyle

Noes: None

Abstentions: None

Absent: None



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6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

a) June 2021

The Managements Report for April 2021 was approved by the following vote:

Ayes: Maurer, Vartabedian, Agarwal, Brandon, and Boyle

Noes: None

Abstentions: None

Absent: None

6.2 DISCUSSION

Update on Emergency Intake Project

The General Manager updated the Board on the progress of Emergency Intake Project

6.3 DISCUSSION

Review Final Audit

7.0 NEW BUSINESS:

7.1 Approve / Disapprove – T&S to install flow meter in addition to quote

T&S to install flow meter in addition to quote was approved by the following vote:

Ayes: Brandon, Maurer, Agarwal, Vartabedian and Boyle

Noes: None

Abstentions: None

Absent: None

7.2 Approve / Disapprove – Invoices

1. Pace Engineering / Emergency Intake Project Invoice #41037 for \$4,500.75

The Pace Engineering / Emergency Intake Project Invoice #41037 for \$4,500.75 was approved by the following vote:

Ayes: Vartabedian, Brandon, Agarwal, Maurer and Boyle

Noes: None

Abstentions: None

Absent: None



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7.3 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

The Board discussed Employee serving on the Civil Grand Jury

ADJOURNMENT:

Director Brandon made a motion to adjourn the public board meeting at 6:34 p.m. The motion carried by the following vote:

Ayes: Brandon, Maurer, Agarwal, Vartabedian and Boyle

Noes: None

Abstentions: None

Absent: None

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to be "Lori Gonzalez", written over a horizontal line.

Lori Gonzalez - Office Manager / Secretary to the Board

