



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday October 24th, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 CALL TO ORDER:

Board President Mark Boyle called the meeting to order at 5:00 pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Director Thomas Brandon, Director Shannon Maurer

Absent: Vice President Ken Agarwal, Director Lisa Vartabedian

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

NONE

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of October 24th, 2022 Agenda

4.2 Approval of September 26th, 2022 Meeting Minutes

The October 24th, 2022 Agenda, and the September 26th, 2022 Meeting Minutes were approved by the following vote:

Ayes: Director Brandon, Director Maurer, and President Boyle,

Noes: None

Abstentions: None

Absent: Vice President Agarwal, Director Vartabedian

5.0 APPEALS:

5.1 Installment Plan: Request for Installment Plan

Review: County Council Review of Appeal

Request for Installment Plan: Installment Plan was approved by the following vote:

Ayes: Director Brandon, Director Maurer, and President Boyle,

Noes:

Abstentions:

Absent: Vice President Agarwal, Director Vartabedian



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday October 24th, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report October 2022

The Managements Report for October 2022 was approved by the following vote:

Ayes, Director Maurer, Director Brandon and President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal, Director Vartabedian

6.2 APPROVE/ DISAPPROVE

Resolution No. 22-09-01 Subsequent Adoption

Resolution No. 22-09-01 was approved by the following vote:

Ayes: Director Maurer, Director Brandon and President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal, Director Vartabedian

6.3 DISCUSSION

Review: Cyber Security Audit Report

Discussed Cyber Security Audit Report.

6.4 APPROVE/ DISAPPROVE.

Request for Payment Plan due to Medical & Financial Hardship Form

The Request for Payment Plan due to Medical & Financial Hardship Form was approved with clarification of wording by the following votes:

Ayes: Director Maurer, Director Brandon and President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal, Director Vartabedian



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday October 24th, 2022 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

7.0 NEW BUSINESS:

7.1 DISCUSSION

Review: Updated Emergency Response Plan

Discussed Updated Emergency Response Plan

7.2 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

ADJOURNMENT:

Director Brandon made a motion to adjourn the public board meeting at 5:46 p.m. The motion carried by the following vote:

Ayes: Director Brandon, Director Maurer, and President Boyle

Noes: None

Abstentions: None

Absent: Vice President Agarwal, Director Vartabedian

Respectfully Submitted by:

Marcia Riley – Office Manager / Secretary to the Board

