



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday April 24th, 2023 at 5:00 p.m.;

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 CALL TO ORDER:

Board Vice President Ken Agarwal called the meeting to order at 5:03 pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: Vice President Ken Agarwal, Director Shannon Maurer, Director Lisa Vartabedian

Absent: President Mark Boyle, Director Thomas Brandon

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of April 24th, 2023 Agenda

4.2 Approval of March 27th, 2023 Minutes

The, April 24th, 2023 Agenda, March 27th, 2023 Meeting Minutes were approved by the following vote:

Ayes: Director Maurer, Director Vartabedian, and Vice President Agarwal

Noes: None

Abstentions: None

Absent: President Boyle, Director Brandon

5.0 APPEALS:

None

6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report March 2023

The Managements Reports for March 2023 was approved by the following vote:

Ayes: Director Vartabedian, Director Maurer, and Vice President Agarwal

Noes: None

Abstentions: None

Absent: President Boyle, Director Brandon,



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6.2 APPROVE / DISAPPROVE

Driveway Encroachment 2525 Westlake Dr.

The Driveway Encroachment 2525 Westlake Dr. was Denied by the following vote:

Ayes: Director Vartabedian, Director Maurer, and Vice President Agarwal

Noes: None

Abstentions: None

Absent: President Boyle, Director Brandon,

7.0 NEW BUSINESS:

7.1 APPROVE/ DISAPPROVE

GAC Filter Media Replacement

Will be carried over to the next meeting.

7.2 APPROVE/DISAPPROVE

Appoint budget subcommittee of two board members and general manager.

President Boyle and Director Brandon was appointed to the Budget Subcommittee by the following vote:

Ayes: Director Maurer, Director Vartabedian and Vice President Agarwal

Noes: None

Abstentions: None

Absent: President Boyle, Director Brandon

7.3 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.



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8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 6:22 p.m. The motion carried by the following vote:

Ayes: Director Maurer, Director Vartabedian, and Vice President Agarwal

Noes: None

Abstentions: None

Absent: President Boyle, Director Brandon

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley".

Marcia Riley – Office Manager / Secretary to the Board

