



## BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

### OFFICIAL MEETING MINUTES

#### MEETING OF THE BOARD

Monday November 27<sup>th</sup>, 2023 at 5:00 p.m.;  
Held at the Buckingham Park Water District's Business Office  
Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 CALL TO ORDER:

Vice President Tom Brandon called the meeting to order at 5:00 pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: Vice President Thomas Brandon, Director John Maurer, Director Joan DeVito

Absent: President Mark Boyle, Director Lisa Vartabedian

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 CONSENT AGENDA:

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

- 4.1 Approval of November 27<sup>th</sup>, 2023 Agenda
- 4.2 Approval of October 23<sup>rd</sup>, 2023 Minutes
- 4.3 Approval of November 6<sup>th</sup>, 2023 Minutes

The November 27<sup>th</sup>, 2023 Agenda, October 23<sup>rd</sup>, 2023 Meeting Minutes and November 6<sup>th</sup>, 2023 Meeting Minutes were approved by the following vote:

Ayes: Director Maurer, Director DeVito and Vice President Brandon

Noes: None

Abstentions: None

Absent: President Boyle, Director Vartabedian

5.0 APPEALS:

NONE

6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report October 2023

The Managements Reports for September 2023 was approved by the following vote:

Ayes: Director Maurer, Director DeVito and Vice President Brandon

Noes: None



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**Abstentions: None**

**Absent: President Boyle, Director Vartabedian**

#### 6.2 DISCUSSION

Media Filter Change Out

**Discussed the Media Filter Change Out**

#### 7.0 NEW BUSINESS:

##### 7.1 APPROVE/DISAPPROVE

December 2023 Meeting

**Director DeVito made the motion to not hold a Board Meeting in December.**

**The motion was carried by the following vote:**

**Ayes: Director DeVito, Director Maurer, and Vice President Brandon**

**Noes: None**

**Abstentions: None**

**Absent: President Boyle, Director Vartabedian**

##### 7.2 Consideration of items not appearing on the posted agenda:

Appeal #1

**The Board approved the correction of the November bill but denied to share responsibility of the cost of the leak.**

**The motion was carried by the following vote:**

**Ayes: Director Maurer, Director DeVito and Vice President Brandon**

**Noes: None**

**Abstentions: None**

**Absent: President Boyle, Director Vartabedian**

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*



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#### 8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

#### ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 5:36 p.m. The motion carried by the following vote:

Ayes: Director Maurer, Director DeVito and Vice President Brandon

Noes: None

Abstentions: None

Absent: President Boyle, Director Vartabedian

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley", is written over a horizontal line.

Marcia Riley – Office Manager / Secretary to the Board

