



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **SPECIAL MEETING OF THE BOARD**

Friday June 30<sup>th</sup>, 2023 at 4:00 p.m.;

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

**1.0 CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 4:00pm

**2.0 ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Director Thomas Brandon, Vice President Ken Agarwal (Via Phone)

Absent: Director Lisa Vartabedian

**3.0 PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

**4.0 CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

4.1 Approval of June 30<sup>th</sup>, 2023 Agenda

4.2 Approval of May 22<sup>nd</sup>, 2023 Minutes

The June 30<sup>th</sup>, 2023 Agenda, May 22<sup>nd</sup>, 2023 Meeting Minutes were approved by the following vote:

Ayes: Director Brandon, Vice President Agarwal and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian,

**5.0 APPEALS:**

Appeal 1

Installation of Backflow Device

The Appeal 1 was Denied by the following vote:

Ayes: Director Brandon, Vice President Agarwal and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian,



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#### **6.0 ACTION / DISCUSSION ITEMS:**

##### **6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:**

Management Report May 2023

The Managements Reports for May 2023 was approved by the following vote:

**Ayes:** Vice President Agarwal, Director Brandon, and President Boyle

**Noes:** None

**Abstentions:** None

**Absent:** Director Vartabedian

##### **6.2 APPROVE / DISAPPROVE**

GAC Filter Media Replacement

The GAC Filter Media Replacement was approved by the following vote:

**Ayes:** Vice President Agarwal, Director Brandon, and President Boyle

**Noes:** None

**Abstentions:** None

**Absent:** Director Vartabedian

#### **7.0 NEW BUSINESS:**

##### **7.1 APPROVE/DISAPPROVE**

2023/2024 Budget

The 2023/2024 Budget was approved by the following vote:

**Ayes:** Director Brandon, Vice President Agarwal and President Boyle

**Noes:** None

**Abstentions:** None

**Absent:** Director Vartabedian,

##### **7.2 APPROVE/DISAPPROVE**

Subcommittee – GM Annual Review

President Boyle and Vice President Agarwal were appointed to the subcommittee.



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7.3 Consideration of items not appearing on the posted agenda:

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

**8.0 CLOSED SESSION**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

**ADJOURNMENT:**

Director Brandon made a motion to adjourn the public board meeting at 4:27 p.m. The motion carried by the following vote:

**Ayes:** Director Brandon, Vice President Agarwal, and President Boyle

**Noes:** None

**Abstentions:** None

**Absent:** Director Vartabedian,

Respectfully Submitted by:

Marcia Riley – Office Manager / Secretary to the Board

