



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday January 23rd, 2023 at 5:00 p.m.;

Held via teleconference

Due to COVID-19

The public may attend via teleconference by calling (425) 436-6362
and use Access code: 807718#

1.0 **CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:01 pm

2.0 **ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Vice President Ken Agarwal, Director Thomas Brandon, Director Shannon Maurer

Absent: Director Lisa Vartabedian

3.0 **PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

NONE

4.0 **CONSENT AGENDA:**

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of January 23rd, 2023 Agenda

4.2 Approval of October 24th, 2022 Meeting Minutes

The January 23rd, 2023 Agenda, and the October 24th, 2022 Meeting Minutes were approved by the following vote:

Ayes: Vice President Agarwal, Director Brandon, Director Maurer, and President Boyle,

Noes: None

Abstentions: None

Absent: Director Vartabedian

5.0 **APPEALS:**

5.1 Appeal 1: Appeal of Water Bill

Appeal of Water Bill: Appeal of Water Bill was denied by the following vote:

Ayes: Vice President Agarwal, Director Brandon, Director Maurer, and President Boyle,

Noes:

Abstentions:

Absent: Director Vartabedian



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5.2 Appeal 2: Appeal of Water Bill

Appeal of Water Bill: Appeal of Water Bill was denied by the following vote:

Ayes: Director Brandon, Director Maurer, Vice President Agarwal and President Boyle,

Noes:

Abstentions:

Absent: Director Vartabedian

6.0 ACTION / DISCUSSION ITEMS:

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report October 2022

Management Report November 2022

Management Report December 2022

The Managements Reports for October 2022-November 2022-December 2022 was approved by the following vote:

Ayes, Director Brandon, Director Maurer, Vice President Agarwal and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian

6.2 APPROVE/ DISAPPROVE

Resolution No. 23-01-01 AB-36 Subsequent Adoption

Resolution No. 23-01-01 was approved by the following vote:

Ayes: Director Brandon, Vice President Agarwal, Director Maurer, and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian

6.3 DISCUSSION

Audit FY 21/22

Discussed Audit FY 21/22.



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6.4 DISCUSSION

Lake Level/Emergency Intake

Discussed Lake Level/Emergency Intake

7.0 NEW BUSINESS:

7.1 APPROVE/ DISAPPROVE

SCADA Windows Upgrade Estimate

SCADA Windows Upgrade Estimate -To be paid for with CIP Reserve- was approved by the following vote:

Ayes: Director Brandon, Vice President Agarwal, Director Maurer, and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian

7.2 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.



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The board went into closed session at 6:21pm and left at 6:25pm

Employee Evaluation Office Manager

ADJOURNMENT:

Director Brandon made a motion to adjourn the public board meeting at 6:25 p.m. The motion carried by the following vote:

Ayes: Director Brandon, Director Maurer, Vice President Agarwal and President Boyle

Noes: None

Abstentions: None

Absent: Director Vartabedian

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley", is written over a horizontal line.

Marcia Riley – Office Manager / Secretary to the Board

